



*Port Huron Township Heritage Museum*  
*(Malane Schoolhouse)*

3800 Lapeer Rd, Port Huron, MI 48060  
Museum Volunteer Meeting Minutes  
May 20, 2026

ROUTINE BUSINESS:

The meeting was called to order at 6:30 p.m. by Chairperson Kimberley Radatz.

Roll Call: Present: Clifford Ellis, Dawn Fulk, Carol Miller, Mary Powell, Kimberley Radatz and Terry Weir.

Absent: Nathan Logan, Cheryl McOuat and Clifford (Jim) Radatz.

Kimberley will contact Nathan and Cheryl to see if they are interested in remaining to be part of the museum's volunteer group.

AMENDMENTS TO THE AGENDA:

None

APPROVAL OF THE AGENDA:

No changes were proposed. Motion to accept by Carol Miller, Seconded by Clifford Ellis  
All in favor – Motion carried.

PUBLIC COMMENT:

None

APPROVAL OF MINUTES: March 18, 2026, April 15, 2026, May 15, 2026.

Kimberley requested the approval of the minutes to be tabled until the next meeting so she can meet with Carol for a better understanding. After detailed discussion it was recommended to use the Township Boards format with an additional line added – acknowledging/donations. Carol also asked if there was a preference in the font (large/small). The font will remain the same as used for the May 15<sup>th</sup> minutes. Kimberley thanked Carol for drafting the minutes as it's a huge responsibility! Motion by Dawn Fulk, Seconded by Carol Miller to table the minutes to the next meeting – All in Favor – Motion carried.

### UNFINISHED BUSINESS:

1. Pavillion Update – Dawn Fulk reported that the Pavillion has been approved by the township Board for up to \$34,000.00 with Township Supervisor Robert Lewandowski without a start-to-build date. Dawn will check with Mr. Lewandowski and will report back at the next meeting.
2. June 13<sup>th</sup> Open House Update – Possible 3 Model T vehicles will be present with possibly providing rides, General Store candy will be available. Craft table items will be red, white, and blue heart shaped paper chains and bracelet making. Vehicles may be parked on the side grass due to space (we will park behind the museum).
3. October 9<sup>th</sup> and 16<sup>th</sup> (tentative date) – Kids and Senior Days at the Museum – Carol Miller will be meeting with PHASD Board for final approval and will then coordinate Trolley and Michigamme School Personnel.
4. Runners for flooring – This was motioned by Dawn Fulk and Seconded by Clifford Ellis to table until after Open House event for decision – All in Favor – Motion carried.
5. Ramp to museum Update – DPW to replace two planks and possibly repaint ramp.
6. Mission Statement – Per Kimberley, this needs to be a group discussion by the Volunteer group per Robert Lewandowski, Township Supervisor. Kimberley has samples and will provide the group for further discussion.
7. Operations – Final Volunteer Schedule for 2026 operational hours were supposed to finalized; however, this was not completed.
8. Bicentennial Celebration – Kimberley was asked to represent the Museum on this committee and will forward the groups plans for next year (possible Car show, Abe Lincoln, and Cemetery walk in addition to our regular events)
9. Player Piano Maintenance - This was motioned by Dawn Fulk and Seconded by Clifford Ellis to table until after Open House event for decision – All in Favor – Motion carried.

### ACKNOWLEDGEMENTS and DONATIONS:

United States Coast Guard Commemorative Coin from Officer Perrin

### NEW BUSINESS:

1. Group organizational structure – quorum, minutes, core.  
Kimberley met with Robert Lewandowski, Township Supervisor. We are not a board; we are considered as volunteers; there is no core we are all part of the museum volunteer group. Quorum, because we are not a board there is no quorum. Minutes, yes, we can approve minutes they are official but not official from a board's aspect. Dawn asked what if people wanted to see the minutes, Kimberley noted they will still be available for review. Kimberley we will continue moving forward with the minutes. Carol, the Township Ethics form needs to be changed or taken back, as it said we are a board under the realm of the Township Board.

2. Options for Bunting Flags were discussed. Dawn has found cost-effective buntings. A swag was discussed to go over entrance the Museum for various events as well as the 250<sup>th</sup> Celebration of the United States of America.
3. Kimberley received a suggestion having tables and chairs along with umbrellas on the back deck for visitors to enjoy during other hours.
4. Museum Thank You Cards – Discussions were held to use the Museums letterhead font was shown.
5. Group is looking for interior lights for Caboose.

FINANCIAL REPORT:

Kimberley noted that on the previous report sent, there should be the 1<sup>st</sup> Quarter Financials listed under the second tab on the document.

ADJOURNMENT:

Motion made by Clifford Ellis and Seconded by Dawn Fulk to adjourn. All in Favor – Motion carried. Meeting adjourned at 8:24 p.m.

NEXT MEETING:

Tuesday, June 2, 2026 at 6:30 p.m.